Step One: Under Entity Merchant, Select Merchant Number and Click Find

iq	Select an Organization Sign Out 9 Fires	④ Get Help 🖾 Contact 옴 Hello Sara
=	Entity Number Organization Name Filip	
G Home	On friday, Oreabulie Name	
8 Reconciliation ►	There is n Promotion Provide For optim O rcBho Focus BAUDS Provide	
Express Virtual Terminal	For acom	ts
Uirtual Terminal 🔸	SELECT THIS ORGANIZATION CANCEL August 20	121 🗸
Administration >	Yesterday's Net Settlements (09/01/2021) For Multiple Chain(s)	Ity for past 12 months
Reports and Statements	No Settlement data was found for 69/01/2021	
Partner 🕨	Dispute Items - Last	14 Days
😓 Self Service 🕨	No Dispute Item records found for	r last 14 days.
Disputes 🕨		
PIN Adjustment 🕨	1099-K eConsent	
🗣 Merchant Access 🕨	Citik here to sign up for electronic t	099-K
X ARMed	PCI Validation Progra Click here to complete your annual	am questionnaire.

Step Two: Select the Chain

iq		Select an Organization				Sign Out 역태es ⓒ Get Help 앱 Contact 송, Helio Sara
=	We	Entity Number	444 OR	Organization Name	FIND	
6	Home On Fr	iday,	Organization Name			multiple
510	Reconciliation	0	FCBRND-FOCUS BRANDS			
Ţ	Express Virtual Terminal	com O	I-CINNABON			atements
Ģ	Virtual Terminal	SELECT THIS ORGANIZATION	CANCEL			August 2021
血	Administration >	sterday's Net Settleme	nts (09/01/2021) For Multiple C	nain(s)	Ŷ	Available only for past 12 months.
E	Reports and Statements					
	Partner 🕨				D	spute Items - Last 14 Days
6	Self Service 🔸				No	Dispute item records found for last 14 days.
þ	Disputes >					
	PIN Adjustment				1(199-K eConsent
					Click	ere to sign up for electronic 1099-K
07	Merchant Access				P	CI Validation Program
۲	ARMed +				Click)	ere to complete your annual questionnaire.

Step Three: Select Self-Service on the Left Sidebar

Ç	Ç	Express Virtual Terminal	For a complete list of changes made to [Q, click here for details.	Get Billing S	tatements	
Ģ	2	Virtual Terminal 🕨		Select Month	August 2021	~
Í	1	Administration 🕨	Yesterday's Net Settlements (09/01/2021) For Chain (CINNABON)		Available only for past 12 mo	GET STATEMENT
L		Reports and Statements 🕨	No Settlement data was found for 09/01/2021			
0		r 🕨		Dispute Item	ıs - Last 14 Days	
e	5	Self Service 🔻		Total Di	spute Amount	Number of Items/Outstanding
		Self Service			\$0.00	0/0
		Forms Case Management				VIEW DETAILS
		Consumer ACH				
		Consumer FICO		1099-K eCon	cont	
_	_			1055-K econ	sent	
Ц	9	Disputes 🕨		Click here to sign up for	r electronic 1099-K	
ų		PIN Adjustment	•••	PCI Validatio	on Program	
~	•	merchanc Access				
()	Â)	ARMed 🕨		iQ How To		
e	2	FraudSight		Watch our Guideo Learn more about series	l Tours iQ from our helpful vide	° 💽
E		Risk 🕨	Helpful Links Frequently-Accessed Pages KD Help Documents Terminal Help	Disputes (Chargeba Reports & Statemen Virtual Terminal Transaction Researc	cks & Draft Retrievals) ts ch	

Step Four: Under Self Service – Hierarchy Level, select Merchant from the Drop Down

íQ	•		CINNABON	BIN SEARCH V ex. 123456		Priles ⑦ Get Help ⊠ Contact & He	ello Sara
≡	Self Service Forms Case Managemen	Consumer ACH Consumer FICO					
G Home	Self Service						
Reconciliation	Hierarchy Level * Er Merchant * 4	ter a value or click + to look up	OR Pie:	c t From ase Select	Enter a value	SEARCH	
Express Virtual Terminal							
Virtual Terminal 🕨							
Administration ▶	Business Information Partner Data						
Reports and Statements	Business Information: CINN	ABON					
Partner 🕨	DBA Name: CINNABON Legal Name	Industry Type: OTHER SIC Code:	B	Illing Type: TRUE urrently Processing: YES		ederal Tax ID: Date Chain Added: 04/30/2021	
b Self Service 🕨	Ownership Type: LLC Closed Date:	Website:	N	umber of Locations: 1	,	fain Invoice:	
Disputes	Demographics: CINNABON						
PIN Adjustment	Address Type	Address Line 1	Address Line 2	City Sta	ate ZIP Co	ountry Time Zone Status	
🗛 Merchant Access 🕨							
ARMed							

Step Five: Click the Plus Sign Under Self Service

íQ			CINNABON	BIN SEARCH V es 123	156 Ø Palerts	Priles 🖲 Get Help 🖾 Con	tact 💍 Hello Sara
=	Self Service Forms Case Manage	ment Consumer ACH Consumer FA					
G Home	Self Service						
Reconciliation	Hierarchy Level *	Enter a value or click + to look up		elect From	Enter a value	SEADCH.	
Express Virtual Terminal	Merchant	***	0	Please Select		3EANCH	
Virtual Terminal 🕨							
Administration ►	Business Information Partner D	ata					
Reports and Statements	Business Information: Cl	NABON					
	DBA Name: CINNABON	Industry Type: OTHER		Billing Type: TRUE		Federal	
Partner 🕨	Legal Name	SIC Code:		Currently Processing: YES		Date Chain Added: 04/30/2021	
b Self Service 🔸	Ownership Type: LLC Closed Date:	Website:		Number of Locations: 1		Main Invoice:	
🔟 Disputes 🕨	Demographics: CINNABO	N					
PIN Adjustment	Address T	ype Address Line 1	Address Line 2	City	State ZIP C	Country Time Zone	Status
🗛 Merchant Access 🕨							
🕱 ARMed 🕨							

Step Six: Select the OLO Chain

Select an	entity												×
2 Merchants													۲
Status	Merchant Number	Merchan ame	City	State	Store Number	Store Name	Division Number	Division Name	Chain Number	Chain Name	Merchant Approval Date	Last Batch Activity Date	
Open		CINNABON OLO	PENSACOL	FL		CINNABON					04/29/2021	09/05/2021	
Open		CINNABON	PENSACOL	FL		CINNABON					04/29/2021	09/06/2021	
				Results 1 -	2 of 2 1 c	Page 1 of 1 >	>) Go to	page GO	25 rows per page	•			
											_		
												SELECT	EL

Step Seven: Click Processing Credentials

iQ			-CINNABON	BIN SEARCH V ex.123456		Priles 🖲 Get Help 🖾 Contact 🚖 Hello Sara
=	Self Service Forms Case Managem	tent Consumer ACH Consumer FICO				
G Home	Self Service					
Reconciliation	Hierarchy Level *	Enter a value or click + to look up	I OR	Select From	Enter a value	(TING)
Express Virtual Terminal	Merchant	444:	0	Please Select		SEARCH
Virtual Terminal						
Administration ▶	Business Information Merchant I	Details Terminal Details Processing Crede	ntials			
E Reports and Statements	Chain Information : CINNA	ABON OLO				
	DBA Name: CINNABON	Industry Type: OTHER		Billing Type: TRUE	Fe	deral Tax ID:
Partner 🕨	Legal Name:	SIC Code:		Currently Processing: YES	Da	te Chain Added: 04/30/2021
Self Service 🕨	Ownership Type: LLC Closed Date:	Website:		Number of Locations: 1	M	in Invoice:
Disputes	MID Information: CINNAB	ON OLO				
PIN Adjustment	Chain Code:	Store Number:		DBA Name: CINN ILO	Fe	deral Tax ID:
0, Merchant Access	Legal Name:	Status: ACTIVE		Last Batch Activity Date: 08/29/2021	. м	erchant MCC Code: 5814
× ARMed	Demographics: CINNABON	I OLO				

Step Eight: Save Your Credentials for Use

iQ	-CINNABON D BIN SEARCH V ex.122456 D PAlerts O Get Help O Contact A Hello Sara
≡	Self Service Forms Case Management Consumer ACH Consumer FICD
G Home	Self Service
▲ Reconciliation ►	Hierarchy Level* Enter a value or click + to look up Select From Enter a value Merchant OR Please Select SEARCH
Express Virtual Terminal	
Virtual Terminal 🕨	
â Administrian ►	Business Information Merchant Details Terminal Details Processing Credentials
E Reports and Statemen	Express
Partner 🕨	Account ID Acceptor ID Account Token Terminal ID 1
👆 Self Service 🕨	
Disputes	
PIN Adjustment 🕨	
🗛 Merchant Access 🕨	
× ARMed	